

**中央平台戶口申請表及
有關候選人使用中央平台的條款及細則的承諾書
APPLICATION FOR CREATING AN ACCOUNT
OF THE CENTRAL PLATFORM AND
UNDERTAKING IN RESPECT OF THE TERMS AND CONDITIONS IN
USING THE CENTRAL PLATFORM FOR CANDIDATES**

《選舉管理委員會（選舉程序）（區議會）規例》（第 541F 章）第 106 條
Section 106 of the Electoral Affairs Commission (Electoral Procedure) (District Councils) Regulation (Cap. 541F)

**2019 年區議會一般選舉
2019 DISTRICT COUNCIL ORDINARY ELECTION**

區議會 (區議會名稱) (Name of District Council)	區議會 District Council	選區 (選區名稱) (Name of Constituency)	選區 Constituency
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選舉日期：2019 年 11 月 24 日
Date of Election: 24 November 2019

[附註：在填寫此申請表及承諾書前，請參閱《填寫中央平台戶口申請表及有關候選人使用中央平台的條款及細則的承諾書說明》（“說明”）。]

[Note: Please read the “Notes on Completion of Application for Creating an Account of the Central Platform and Undertaking in respect of the Terms and Conditions in Using the Central Platform for Candidates” (“Note(s)”) before completing this application and undertaking.]

致：總選舉事務主任

To: Chief Electoral Officer

**第一部分 申請人資料
PART I INFORMATION OF APPLICANT**

*候選人／選舉代理人中文姓名（正楷）：
Name of *Candidate/Election Agent in Chinese: _____
(姓 Surname) (名 Other name)

*候選人／選舉代理人英文姓名（正楷）：
Name of *Candidate/Election Agent in English: _____
(姓 Surname) (名 Other name)
(in BLOCK LETTERS)

香港身分證號碼：
Hong Kong Identity Card Number : _____

手提電話號碼：
Mobile Phone Number : _____

電郵地址：
E-mail Address : _____

簽署：
Signature : _____

日期：
Date : _____

第二部分 候選人同意書（見說明第 3 及 4 項）

PART II CONSENT OF CANDIDATE (see Notes 3 and 4)

[如申請人為選舉代理人，候選人請填寫此部分。]

[Candidate should complete this part if the applicant is an election agent.]

我是上述選舉的候選人，現同意本申請表及承諾書第一部分所指明的人士代表我申請中央平台戶口。

I, being the candidate for the above election, hereby give consent to the person stated in PART I of this application and undertaking to apply for an account to access the Central Platform on my behalf.

候選人中文姓名（正楷）：

Name of Candidate in Chinese :

（姓 Surname）

（名 Other name）

候選人英文姓名（正楷）：

Name of Candidate in English :

(in BLOCK LETTERS)

（姓 Surname）

（名 Other name）

香港身分證號碼：

Hong Kong Identity Card Number :

簽署：

Signature :

日期：

Date :

* 請刪去不適用者。

Please delete whichever is inapplicable.

第三部分 有關候選人使用中央平台的條款及細則的承諾書

PART III Undertaking in respect of the Terms and Conditions in Using the Central Platform for Candidates

我是上述選舉的*候選人／候選人的選舉代理人，為登入此中央平台或其連結的任何網頁，現承諾遵守以下條款及細則。

By accessing this Central Platform or any of the webpages linked to it, I, being *the candidate/ the election agent of the candidate in the above-mentioned election, hereby **undertake** to abide by the terms and conditions as set out below.

一般條款

General

1. 我不會從事任何干擾或中斷中央平台（或連結至中央平台的伺服器及網絡）的行為。我只在法律允許的情況下使用中央平台，以及不複製、複寫、複印或出售所提供的服務作任何用途，否則，選舉事務處可能會暫停或終止向我提供服務。

I shall not engage in any activity that interferes with or disrupts the Central Platform (or the servers and networks which are connected to the Central Platform). I shall use the Central Platform only as permitted by law and shall not reproduce, duplicate, copy or sell the service provided for any purposes. Otherwise, the Registration and Electoral Office (“REO”) may suspend or stop providing service to me.

2. 我須就任何有關違反使用中央平台條款及細則（不論是由我或我的選舉代理人或其他人造成）引起的任何後果（包括任何對選舉事務處造成的損失或損害）負上全責（而選舉事務處無須向我或任何第三者負責）。

I am solely responsible for (and that REO has no responsibility to me or to any third party regarding) any breach of my obligations (whether or not the breach is caused by me personally, by my election agent or by any other party) in using the Central Platform and for the consequences (including any loss or damage which REO may suffer) of any such breach.

密碼及戶口安全

Password and Account Security

3. 我須負全責將選舉事務處的管理員向我提供的登入中央平台戶口及相關密碼保密。

I am fully responsible for maintaining the confidentiality of the account for access to the Central Platform and its relevant passwords associated with the account assigned to me by the REO Administrator.

4. 我若發現任何人士未經授權使用我的密碼或戶口，我將即時致電 2891 1001 或電郵至 eaplatform_admin@reo.gov.hk 通知選舉事務處。

If I become aware of any unauthorised use of my passwords or my account, I shall notify REO immediately at 2891 1001 or eaplatform_admin@reo.gov.hk.

私隱告示

Privacy Notice

5. 在上載資料至中央平台時，我會遵守所有現行有關個人資料私隱的法例規定。特別是在上載有包含／傳達與選舉廣告有關的所需准許／授權及／或支持同意書的文件至中央平台前，我會遮蓋提供上述准許／授權及／或支持同意書人士的所有身分證明文件號碼及電話號碼（如載有的話）。

I shall observe all prevailing legal requirements on personal data privacy when uploading information onto the Central Platform. In particular, for the documents containing/conveying the required permission/authorisation and/or consent of support pertaining to an election advertisement (“EA”), **I shall obliterate all the identity document number(s) and telephone number(s), if any therein, of the person(s) providing such permission/authorisation and/or consent of support before uploading them onto the Central Platform.**

選舉廣告詳情的內容¹

Contents of EA Particulars¹

6. 我必須為上載到中央平台的選舉廣告詳情的內容，包括任何超連結及網頁地址，負上全責（總選舉事務主任對我及任何第三者概不就我或任何第三者上載到中央平台的選舉廣告詳情的內容負責）。如我上載至中央平台的選舉廣告詳情的內容屬非法、或與我所發布的選舉廣告無關，或在提交後受電腦病毒感染，或招致任何人提出關於侵犯任何人的版權或知識產權的申索或指控時，總選舉事務主任保留權利酌情移除有關內容。

I shall be fully responsible for (and that the Chief Electoral Officer (“CEO”) has no responsibility to me or any third party regarding) the contents of the EA particulars uploaded and posted by me or any third party onto the Central Platform, including any hyperlinks and website addresses. The CEO reserves the right to remove at his/her absolute discretion any of the EA particulars posted on the Central Platform containing such content which is unlawful or not related to any EAs published by me or which has been contaminated with computer virus after the submission, or in case the EA particulars are

¹ 選舉廣告詳情的內容，請參閱由選舉管理委員會發布的《區議會選舉活動指引》的附錄二。

Contents of EA particulars can be found in Appendix B of the “Guidelines on Election-related Activities in respect of the District Council Election” published by the Electoral Affairs Commission.

subject to any claims or allegations, made by or coming from any person, of infringement of copyright or intellectual property rights of any person.

版權告示

Copyright Notice

7. 我獲給予准許下載在中央平台上受選舉事務處版權保護的材料²及以供貯存於電腦內，但僅用於與選舉有關的個人參考／非商業紀錄用途。若我想透過任何方法複製、改編、分發或以其他方式使用在中央平台上受選舉事務處版權保護的材料或作任何用途，我必須事先經電郵（reoenq@reo.gov.hk）向總選舉事務主任申請書面同意。總選舉事務主任保留隨時撤銷該准許的權利而不須事先向我發出通知。

Permission is granted to me to download the REO copyright materials² available on the Central Platform and to store them in computers **solely for personal reference/non-commercial record purpose in connection with the election.** If I intend to reproduce, adapt, distribute or otherwise use any REO copyright materials available on the Central Platform in any way or for any purpose, I shall apply for CEO's prior written consent via email at reoenq@reo.gov.hk. The CEO reserves the right to withdraw the permission at any time without giving prior notice to me.

8. 若上載至中央平台內的選舉廣告詳情的內容涉及由第三者擁有的版權，包括超連結及網頁地址，我必須確保在複製、改編、分發或以其他方式使用任何此等內容或上載至中央平台前，已取得版權擁有者的授權或准許。

Where third party's copyrights are involved in the contents of EA particulars that are uploaded onto the Central Platform, including hyperlinks and website addresses, I shall ensure that authorisation or permission to reproduce, adapt, distribute or otherwise use any such content has been obtained from the copyright owners concerned before using or uploading the same onto the Central Platform.

9. 作為上載選舉廣告詳情至中央平台的*候選人／候選人的選舉代理人，我在此向選舉管理委員會（選管會）、選舉事務處及總選舉事務主任陳述和保證，我有所需的權利、授權和許可將選舉廣告詳情上載至中央平台，而該等選舉廣告詳情不含亦將不會包含任何侵犯知識產權的材料。

Being *the candidate/the election agent of the candidate who uploads and posts the EA particulars onto the Central Platform, I hereby represent and warrant to the Electoral Affairs Commission ("EAC"), the REO and the CEO that I have all necessary right,

² 除由候選人／候選人的選舉代理人上載的選舉廣告詳情，受選舉事務處版權保護的材料指所有其他在中央平台上的材料，包括但不限於圖像、文字及表格。

Except the EA particulars uploaded by candidate(s) / the election agent of the candidate, REO copyright materials refer to all other materials on the Central Platform, including but not limited to graphics, words and tables.

authority and licence to upload and post the EA particulars onto the Central Platform and that such EA particulars do not and will not contain any intellectual property right infringement material.

彌償

Indemnity

10. 作為上載選舉廣告詳情至中央平台的*候選人／候選人的選舉代理人，我同意及承諾就上載至中央平台選舉廣告詳情的設計、內容、使用或擁有對任何人士的任何權利，包括知識產權、私隱權利及聲譽造成侵害的任何指稱及／或申索所引致或涉及的一切法律行動、費用、申索、要求、損害、開支（包括但不限於律師、代理人及專家證人的費用及代墊付費用）及任何可能為任何訴訟的和解而協議支付的判給和訟費和任何性質的法律責任，向選管會、選舉事務處、總選舉事務主任及香港特別行政區政府作出全部和有效的彌償。

Being *the candidate/the election agent of the candidate who uploads and posts the EA particulars onto the Central Platform, I hereby agree and undertake to indemnify the EAC, REO, the CEO and the Government of the Hong Kong Special Administrative Region and keep them fully and effectively indemnified against all actions, costs, claims, demands, damages, expenses (including without limiting to the fees and disbursements of lawyers, agents and expert witnesses) and any awards and costs which may be agreed to be paid in settlement of any proceedings and legal liabilities of whatsoever nature arising out of or in connection with any allegation and/or claim that the design, contents, use or possession of the EA particulars uploaded and posted onto the Central Platform infringe(s) any rights, including intellectual property rights, privacy rights and reputation rights, of any party.

此承諾書由

EXECUTED AS A DEED by

(*候選人／選舉代理人簽署)
(Signature of *candidate/election agent)

L.S.

(*候選人／選舉代理人的姓名) (正楷) (Name of *candidate/election agent) (in BLOCK LETTERS)

(適用於選舉代理人) 獲正式授權代表此申請表及承諾書第二部分所列的候選人
(applicable to election agent) duly authorised for and on behalf of the candidate listed in PART II
of this application and undertaking

於 _____ 年 _____ 月 _____ 日在香港以契約形式簽立
on this _____ day of _____ in Hong Kong

* 請刪去不適用者。

Please delete whichever is inapplicable.

**填寫中央平台戶口申請表及
有關候選人使用中央平台的條款及細則的承諾書說明**

**Notes on Completion of Application for Creating an Account of the Central Platform and
Undertaking in respect of the Terms and Conditions in Using the Central Platform for Candidates**

1. 為符合《選舉管理委員會（選舉程序）（區議會）規例》（第 541F 章）第 106(2)條與選舉廣告有關的公眾查閱規定，“中央平台”是指一個由總選舉事務主任或獲其授權人士所維持以供候選人在**發布選舉廣告後的 1 個工作天（即公眾假期及星期六以外的任何一天）內**上載選舉廣告詳情予公眾查閱的公開平台。候選人必須確保上載的選舉廣告詳情符合《選舉管理委員會（選舉程序）（區議會）規例》（第 541F 章）第 106 條及《區議會選舉活動指引》第七章及附錄二的規定及要求。
To comply with the public inspection requirement governing election advertisements under section 106(2) of Electoral Affairs Commission (Electoral Procedure) (District Councils) Regulation (Cap. 541F), the “Central Platform” refers to an open platform maintained by the Chief Electoral Officer or a person authorised by him/her which allows a candidate to post election advertisement particulars, **within 1 working day (i.e. any day other than a general holiday and Saturday) after the publication of an election advertisement** for public inspection. The candidate must ensure that the election advertisement particulars uploaded comply with the rules and requirements as set out in section 106 of the Electoral Affairs Commission (Electoral Procedure) (District Councils) Regulation (Cap. 541F), and Chapter 7 and Appendix B of the “Guidelines on Election-related Activities in respect of the District Council Election”.
2. 如候選人將發布選舉廣告的網頁超連結上載至中央平台，他／她須確保該超連結有效及有關網頁繼續運作直至選舉申報書的文本根據《選舉（舞弊及非法行為）條例》（第 554 章）第 41 條可供查閱的期間結束為止，以便公眾查閱選舉廣告。
If the candidate uploads the hyperlink of a website on which an election advertisement is published onto the Central Platform, he/she must ensure the hyperlink is valid and the relevant website continues to operate until the end of the period for which copies of election returns are available for inspection pursuant to section 41 of the Elections (Corrupt and Illegal Conduct) Ordinance (Cap. 554) to facilitate public inspection of the election advertisements.
3. 每位候選人只可設立一個戶口。
Only one account will be created for each candidate.
4. 候選人須於本申請表及承諾書第一或第二部分以中文及英文提供他／她的姓名，以便在中央平台上顯示候選人的資料。如本申請表及承諾書第一部分的申請人為候選人的選舉代理人，候選人必須填寫及簽署本申請表及承諾書第二部分。
Candidate should provide his/her name in both Chinese and English in PART I or II of this application and undertaking so as to display the information of candidate at the Central Platform. If the applicant in PART I of this application and undertaking is the election agent of the candidate, the candidate has to complete and sign PART II of this application and undertaking.
5. 總選舉事務主任在收到申請的 **3 個工作天內**，會分別透過電郵及短訊方式將有關候選人所屬的戶口名稱及密碼通知此申請表及承諾書上第一部分所指明的申請人。
The Chief Electoral Officer will provide a username and passwords assigned to the candidate concerned by e-mail and short message service respectively to the applicant stated in PART I of this application and undertaking **within 3 working days upon receipt of the application.**
6. 填妥的申請表及承諾書，可藉專人送遞或郵遞送交總選舉事務主任（地址：九龍觀塘觀塘道 392 號創紀之城 6 期 23 樓 2301-03 室）。
The duly completed application and undertaking may be delivered by hand or by post to the Chief Electoral Officer (Address: Unit 2301-03, 23/F, Millennium City 6, 392 Kwun Tong Road, Kwun Tong, Kowloon).
7. 候選人在填寫此申請表及承諾書時如有任何問題，請在辦公時間內致電選舉事務處的查詢熱線 2891 1001。
If the candidate has any questions in completing this application and undertaking, please call the Enquiry Hotline of the Registration and Electoral Office at 2891 1001 during office hours.

8. 請注意下列有關在此申請表及承諾書提供個人資料的說明－
Please note the following with regard to the personal data supplied in connection with this application and undertaking –

(a) **資料用途**

就此申請表及承諾書提供的個人及其他有關的資料，會供選舉管理委員會、選舉事務處、有關選區的選舉主任及其他有關的政府部門用於與選舉有關的用途。

Purpose of Collection

The personal data and other related information supplied in connection with this application and undertaking will be used by the Electoral Affairs Commission, the Registration and Electoral Office, the Returning Officer for the relevant constituency and other related government departments for election-related purposes.

(b) **資料轉介**

就此申請表及承諾書提供的個人及其他有關的資料亦可能會提供予其他獲授權的部門或人士，包括但不限於法院，用於與選舉有關的用途。

Transfer of Information

The personal data and other related information supplied in connection with this application and undertaking may also be provided to other authorised departments or persons including but not limited to the law courts for election-related purposes.

(c) **索閱個人資料**

任何人有權根據《個人資料（私隱）條例》（第 486 章）的條文要求索閱及改正他／她在此申請表及承諾書所提供的個人資料。

Access to Personal Data

A person has the right to request access to and correction of the personal data he/she supplied in this application and undertaking in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486).

(d) **查詢**

關於透過此申請表及承諾書收集的個人資料的查詢（包括索閱及改正個人資料），應向總選舉事務主任提出（地址：香港灣仔港灣道 25 號海港中心 10 樓）。

Enquiry

Enquiries concerning the personal data collected by means of this application and undertaking (including requests for access to and corrections of personal data) should be addressed to the Chief Electoral Officer at 10th Floor, Harbour Centre, 25 Harbour Road, Wan Chai, Hong Kong.

選舉管理委員會
2019 年 9 月
Electoral Affairs Commission
September 2019